

## Legacy Leadership Forums New Member Application and Orientation Process

- Pre-membership Process
  - Introduction/interview meeting
    - Forum Leader or Exec. Director in attendance
    - Listen to their journey with Christ, their Salvation Story
    - Where are they in their Kingdom leadership perspective?
    - Can Legacy help them in their vocational calling?
  - Forum meeting visit
    - Check with Forum Leader/Host regarding length of stay in the visit
    - Time will be provided for Q and A
  - Post-Meeting debrief and final interview
    - Present and review the application packet ( all documents will be available online)
    - Exec. Director or Regional Director is in attendance
  - Application
    - Filled out and sent/delivered to Legacy office via fax, email, or snail mail
  - Application review and approval
    - Exec. Director and Office Manager
    - Communicate approval to the appropriate Forum Leader
  - Mail or deliver Handbook to Leadership and Traction
- New Member Orientation
  - Before First Meeting
    - Orientation Meeting (in person or call if books have been sent)
      - Review Website Member Page for content and use
        - Forms
        - Last Chapter
        - Forum Member Contact Info
      - Review Handbook to Leadership and Question process
      - Review Meeting Preparation Sheet
      - Review Forum Meeting Schedule
  - 3 months minimum attendance before hosting
    - Member will be prepared by Team Leader or Exec Director for hosting